



**METROPOLITAN
POLICE**

TOTAL POLICING

Licensing Act 2003 - Record of Visit to Licensed Premises

Details			
Name of Premises:	Dice	[REDACTED]	[REDACTED]
Address of Premises:	36, High Street, Croydon CR0 1YB	[REDACTED]	[REDACTED]
Premises Type / Event:	Club	[REDACTED]	[REDACTED]
Date of Visit:	21/12/15	[REDACTED]	Time Of Visit: 22:15

Officers in Attendance			
1.	Pc Marsh	CAD Reference:	7301 31/12/14
2.	Pc Turton	CRIS Reference:	
3.	Pc Kemp	CRIMINIT Reference:	
4.			

Premises Details	
Is the Premises Licence Summary displayed and correct?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Is the Designated Premises Supervisor (DPS) present?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Record details of DPS personal Licence (include full name, issuing authority and lic No.)	
DPS Contact No.:	
If No DPS is present provide details of person in charge:	
Record details of personal Licence (include full name, issuing authority and lic No.)	
Is the full premises Licence or an endorsed copy available?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is the capacity of the premises if shown on premises licence?	400
How many persons present (rough headcount)?	125
What process is used to record customer numbers (clicker, tickets head count etc)?	
Clicker, ID Scan	

RESTRICTED

Details of Door Staff

Are Door Staff required by licence conditions? Yes No

Number of Door staff on duty Male: _____ Female: _____

Name of Security company _____

Full Name	D.O.B.	SIA Badge	Full Badge Number	Comments
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		Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
		Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
		Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
		Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
		Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
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		Yes <input type="checkbox"/> No <input type="checkbox"/>		
		Yes <input type="checkbox"/> No <input type="checkbox"/>		
		Yes <input type="checkbox"/> No <input type="checkbox"/>		
		Yes <input type="checkbox"/> No <input type="checkbox"/>		

Register of Door Supervisors complete and correct Yes No

Incident log kept and complete Yes No

Operation of Premises

Is CCTV required by the licence? Yes No

If no is CCTV installed? Yes No

Is there a member of staff trained and available to operate the CCTV system? Yes No

Is CCTV operating correctly and in accordance with any licence conditions?
If no detail defects Yes No

Are customers searched prior to entry? What is the procedure? _____

Everyone Searched. Metal wand, Id Scan

Is the search area covered by CCTV?

Is there a system for recording or verifying customer details and age, what is the system? (Passport, driving licence PASS card or use of ID scan, entry scan, or other biometric screening systems)

Id Scan

Does the venue operate any drinks promotions? Yes No

If yes provide details

02/01/15

Details of the Premises age verification policy (e.g. challenge 21/25)

Challenge 25

Toilets and public areas

Toilets

- Are the toilets regularly checked by staff? Yes No
- Is there a Toilet attendant? Yes No
- Are the toilets covered by CCTV? Yes No
- Are the toilets and environs well maintained? Yes No
- Is there any evidence of drugs use in this area?
If yes detail evidence (drugs paraphernalia, or evidence obtained from drugs swipes or drugs itemiser) Yes No

Smoking area:

- Is there a designated smoking area? Yes No
- Is it covered by CCTV? Yes No
- Is it controlled by staff? Yes No
- Is there a re-entry search policy? Yes No

Public areas:

- Is the ambient lighting in public areas adequate? Yes No
- Is there a VIP area? Yes No
- Does CCTV cover public areas and dancefloor? Yes No
- Do staff regularly clear glassware? Yes No
- Does the premises use plastic drinkware? Yes No
- Is there a cloakroom? Yes No
- Does the premises have a Medical facility/room? Yes No
- What percentage of the premises is given over to seating and tables? 40 %

Premises Staff

- How many staff are on duty? 7
- How many Personal Licence Holders on site? 4
- Are staff training records available? Yes No
- Is there a trained first aider on duty? Yes No
- General attitude of staff
- Helpful Unhelpful Obstructive Other

Actions

Have any breaches in licensing conditions been identified?

Yes No

Details of breaches

Section 19 (Police and Criminal Justice Act 2001) Closure notice issued?

Yes No

Is an action plan required as a result of this visit?

Yes No

Is a warning letter required as a result of this visit?

Yes No

Detail grounds for action plan and or warning letter?

Are there other offences or issues relevant to partner agencies (ie fire, environmental health, HM Customs and Excise, Etc).

Appropriate Agency:

Details:

Details of whom referral passed to

Does the premises require a further visit?

Yes No

By what date should this visit be completed

General Notes

DPS and head door supervisor very helpful. No issued identified at the time of the visit.

Further action by Licensing Office

Toilets and public areas

Toilets

- Are the toilets regularly checked by staff? Yes No
- Is there a Toilet attendant? Yes No
- Are the toilets covered by CCTV? Yes No
- Are the toilets and environs well maintained? Yes No
- Is there any evidence of drugs use in this area?
If yes detail evidence (drugs paraphernalia, or evidence obtained from drugs swipes or drugs itemiser) Yes No

Smoking area:

- Is there a designated smoking area? Yes No
- Is it covered by CCTV? Yes No
- Is it controlled by staff? Yes No
- Is there a re-entry search policy? Yes No

Public areas:

- Is the ambient lighting in public areas adequate? Yes No
- Is there a VIP area? Yes No
- Does CCTV cover public areas and dancefloor? Yes No
- Do staff regularly clear glassware? Yes No
- Does the premises use plastic drinkware? Yes No
- Is there a cloakroom? Yes No
- Does the premises have a Medical facility/room? Yes No
- What percentage of the premises is given over to seating and tables? 20 %

Premises Staff

- How many staff are on duty? 17
- How many Personal Licence Holders on site? 3
- Are staff training records available? Yes No
- Is there a trained first aider on duty? Yes No
- General attitude of staff
Helpful Unhelpful Obstructive Other

Actions

Have any breaches in licensing conditions been identified?

Yes No

Details of breaches

Section 19 (Police and Criminal Justice Act 2001) Closure notice issued?

Yes No

Is an action plan required as a result of this visit?

Yes No

Is a warning letter required as a result of this visit?

Yes No

Detail grounds for action plan and or warning letter?

Are there other offences or issues relevant to partner agencies (ie fire, environmental health, HM Customs and Excise, Etc).

Appropriate Agency:

Details:

Details of whom referral passed to

Does the premises require a further visit?

Yes No

By what date should this visit be completed

General Notes

Further action by Licensing Office



**METROPOLITAN
POLICE**

TOTAL POLICING

Licensing Act 2003 - Record of Visit to Licensed Premises

Details

Name of Premises:	Dice Bar		
Address of Premises:	36 High Street Groydon		
Premises Type / Event:	Club		
Date of Visit:	30/02/15	Time Of Visit:	2355

Officers in Attendance

1.	PC Marsh	CAD Reference:	8859/30JAN15
2.	Insp Martin	CRIS Reference:	
3.	SC Gilgeours	CRIMINIT Reference:	
4.			

Premises Details

Is the Premises Licence Summary displayed and correct? Yes No

Is the Designated Premises Supervisor (DPS) present? Yes No

Record details of DPS personal Licence (include full name, issuing authority and lic No.)

DPS Contact No.:

If No DPS is present provide details of person in charge:

Record details of personal Licence (include full name, issuing authority and lic No.)

Is the full premises Licence or an endorsed copy available? Yes No

What is the capacity of the premises if shown on premises licence? 400

How many persons present (rough headcount)? 193

What process is used to record customer numbers (clicker, tickets head count etc)?

Clickers and ID Scan.

RESTRICTED

Details of Door Staff

Are Door Staff required by licence conditions?

Yes No

Number of Door staff on duty

Male: 7 Female: 2

Name of Security company

Able

Full Name

D.O.B.

SIA Badge

Full Badge Number

Comments

Yes No
 Yes No
 Yes No
 Yes No
 Yes No
 Yes No
 Yes No
 Yes No
 Yes No
 Yes No
 Yes No
 Yes No
 Yes No

Register of Door Supervisors complete and correct

Yes No

Incident log kept and complete

Yes No

Operation of Premises

Is CCTV required by the licence?

Yes No

If no is CCTV installed?

Yes No

Is there a member of staff trained and available to operate the CCTV system?

Yes No

Is CCTV operating correctly and in accordance with any licence conditions?

Yes No

If no detail defects

Are customers searched prior to entry? What is the procedure?

Everybody searched including staff. Smoking area has double barriers (moat fencing).

Is the search area covered by CCTV?

Is there a system for recording or verifying customer details and age, what is the system? (Passport, driving licence PASS card or use of ID scan, entry scan, or other biometric screening systems)

CCTV covers search area. I.D Scan.

Does the venue operate any drinks promotions?

Yes No

If yes provide details

03/02/15

Details of the Premises age verification policy (e.g. challenge 21/25)

Challenge 25. Entry Males 21 and over Females over 18.

Toilets and public areas

Toilets

- Are the toilets regularly checked by staff? Yes No
- Is there a Toilet attendant? Yes No
- Are the toilets covered by CCTV? Yes No
- Are the toilets and environs well maintained? Yes No
- Is there any evidence of drugs use in this area?
If yes detail evidence (drugs paraphernalia, or evidence obtained from drugs swipes or drugs itemiser) Yes No

Smoking area:

- Is there a designated smoking area? Yes No
- Is it covered by CCTV? Yes No
- Is it controlled by staff? Yes No
- Is there a re-entry search policy? Yes No

Public areas:

- Is the ambient lighting in public areas adequate? Yes No
- Is there a VIP area? Yes No
- Does CCTV cover public areas and dancefloor? Yes No
- Do staff regularly clear glassware? Yes No
- Does the premises use plastic drinkware? Yes No
- Is there a cloakroom? Yes No
- Does the premises have a Medical facility/room? Yes No
- What percentage of the premises is given over to seating and tables? %

Premises Staff

- How many staff are on duty? 17
- How many Personal Licence Holders on site? 2
- Are staff training records available? Yes No
- Is there a trained first aider on duty? Yes No
- General attitude of staff
Helpful Unhelpful Obstructive Other

Actions

Have any breaches in licensing conditions been identified?

Yes No

Details of breaches

Section 19 (Police and Criminal Justice Act 2001) Closure notice issued?

Yes No

Is an action plan required as a result of this visit?

Yes No

Is a warning letter required as a result of this visit?

Yes No

Detail grounds for action plan and or warning letter?

Are there other offences or issues relevant to partner agencies (ie fire, environmental health, HM Customs and Excise, Etc).

Appropriate Agency:

Details:

Details of whom referral passed to

Does the premises require a further visit?

Yes No

By what date should this visit be completed

General Notes

Further action by Licensing Office



**METROPOLITAN
POLICE**

TOTAL POLICING

Licensing Act 2003 - Record of Visit to Licensed Premises

Details			
Name of Premises:	DICE		
Address of Premises:	36, HIGH STREET, CROYDON, CRO 1YB		
Premises Type / Event:	BAR/CLUB		
Date of Visit:	06/02/2016	Time Of Visit:	22:30

Officers in Attendance			
1.	PC Hardwick 509ZD	CAD Reference:	7403/06FEB16
2.	PC Coombes 824RG	CRIS Reference:	
3.	PS McGrath	CRIMINIT Reference:	
4.			

Premises Details	
Is the Premises Licence Summary displayed and correct?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Is the Designated Premises Supervisor (DPS) present?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Record details of DPS personal Licence (include full name, issuing authority and lic No.)	
DPS Contact No.:	
If No DPS is present provide details of person in charge:	
Record details of personal Licence (include full name, issuing authority and lic No.)	
Is the full premises Licence or an endorsed copy available?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is the capacity of the premises if shown on premises licence?	400
How many persons present (rough headcount)?	20
What process is used to record customer numbers (clicker, tickets head count etc)?	
CLICKER	

Toilets and public areas

Toilets

- Are the toilets regularly checked by staff? Yes No
- Is there a Toilet attendant? Yes No
- Are the toilets covered by CCTV? Yes No
- Are the toilets and environs well maintained? Yes No
- Is there any evidence of drugs use in this area?
If yes detail evidence (drugs paraphernalia, or evidence obtained from drugs swipes or drugs itemiser) Yes No

Smoking area:

- Is there a designated smoking area? Yes No
- Is it covered by CCTV? Yes No
- Is it controlled by staff? Yes No
- Is there a re-entry search policy? Yes No

Public areas:

- Is the ambient lighting in public areas adequate? Yes No
- Is there a VIP area? Yes No
- Does CCTV cover public areas and dancefloor? Yes No
- Do staff regularly clear glassware? Yes No
- Does the premises use plastic drinkware? Yes No
- Is there a cloakroom? Yes No
- Does the premises have a Medical facility/room? Yes No
- What percentage of the premises is given over to seating and tables? 40 %

Premises Staff

- How many staff are on duty? 7
- How many Personal Licence Holders on site? 4
- Are staff training records available? Yes No
- Is there a trained first aider on duty? Yes No
- General attitude of staff
- Helpful Unhelpful Obstructive Other

Actions

Have any breaches in licensing conditions been identified?

Yes No

Details of breaches

Section 19 (Police and Criminal Justice Act 2001) Closure notice issued?

Yes No

Is an action plan required as a result of this visit?

Yes No

Is a warning letter required as a result of this visit?

Yes No

Detail grounds for action plan and or warning letter?

Are there other offences or issues relevant to partner agencies (ie fire, environmental health, HM Customs and Excise, Etc).

Appropriate Agency:

Details:

Details of whom referral passed to

Does the premises require a further visit?

Yes No

By what date should this visit be completed

General Notes

DPS and head door supervisor very helpful. No issued identified at the time of the visit.

Further action by Licensing Office



TOTAL POLICING

Licensing Act 2003 - Record of Visit to Licensed Premises

Details

Name of Premises: DICE BAR

Address of Premises: 36 HIGH STREET, CROYDON, SURREY, CR0 1YB

Premises Type / Event: PUBLIC HOUSE / CLUB

Date of Visit: 12th MARCH 2016 Time Of Visit: 20.45

Officers in Attendance

1.	710PM	CAD Reference:	7958
2.	246MP	CRIS Reference:	
3.		CRIMINIT Reference:	
4.			

Premises Details

Is the Premises Licence Summary displayed and correct? Yes No

Is the Designated Premises Supervisor (DPS) present? Yes No

Record details of DPS personal Licence (include full name, issuing authority and lic No.)

DPS Contact No.:

If No DPS is present provide details of person in charge: N/A

Record details of personal Licence (include full name, issuing authority and lic No.)

Is the full premises Licence or an endorsed copy available? Yes No

What is the capacity of the premises if shown on premises licence? 400

How many persons present (rough headcount)? 20

What process is used to record customer numbers (clicker, tickets head count etc)?

YES

RESTRICTED

Toilets and public areas

Toilets

Are the toilets regularly checked by staff?

15 Door staff - Ben Pat 30

Yes No

Is there a Toilet attendant?

Yes No

Are the toilets covered by CCTV?

Yes No

Are the toilets and environs well maintained?

Yes No

Is there any evidence of drugs use in this area?

If yes detail evidence (drugs paraphernalia, or evidence obtained from drugs swipes or drugs itemiser)

Yes No

Smoking area:

Is there a designated smoking area?

Yes No

Is it covered by CCTV?

Yes No

Is it controlled by staff?

Yes No

Is there a re-entry search policy?

Yes No

Public areas:

Is the ambient lighting in public areas adequate?

Yes No

Is there a VIP area?

Yes No

Does CCTV cover public areas and dancefloor?

Yes No

Do staff regularly clear glassware?

Yes No

Does the premises use plastic drinkware?

Yes No

Is there a cloakroom?

Yes No

Does the premises have a Medical facility/room?

Kits on each floor

Yes No

What percentage of the premises is given over to seating and tables?

%

Premises Staff

How many staff are on duty?

5 - (20) + 4 (24) 6

How many Personal Licence Holders on site?

Are staff training records available?

Yes No

Is there a trained first aider on duty?

Yes No

General attitude of staff

Helpful Unhelpful Obstructive Other

INDEPENDANT LICENCE CONSULTANT
3

BREATHALISER
METAL DETECTOR
DOGS PREVIOUSLY
Challenge 21/25 / incident log.

Actions

Have any breaches in licensing conditions been identified?

Yes No

Details of breaches

Section 19 (Police and Criminal Justice Act 2001) Closure notice issued?

Yes No

Is an action plan required as a result of this visit?

Yes No

Is a warning letter required as a result of this visit?

Yes No

Detail grounds for action plan and or warning letter?

Are there other offences or issues relevant to partner agencies (ie fire, environmental health, HM Customs and Exclse, Etc).

Appropriate Agency:

Details:

Details of whom referral passed to

Does the premises require a further visit?

Yes No

By what date should this visit be completed

General Notes

BEST RUN, BEST ORGANISED, AND EFFICIENT PREMISES ATTENDED.
EVERYTHING IN ORDER. EVERYTHING EXPLAINED IN FULL.

OUTSTANDING SECURITY,
Further action by Licensing Office

WITNESS STATEMENT

CJ Act 1967, s.9; MC Act 1980, ss.5A(3)(a) and 5B; Criminal Procedure Rules 2005, Rule 27.1

Statement of Pc Mark Lynch 246MD URN: [] [] [] []
Age if under 18 Over 18 (if over 18 insert 'over 18') Occupation: Police officer.....

This statement (consisting of: 2..... pages each signed by me) is true to the best of my knowledge and belief and I make it knowing that, if it is tendered in evidence, I shall be liable to prosecution if I have wilfully stated anything in it which I know to be false, or do not believe to be true.

Signature: [Handwritten Signature] Date: 16th March 2016

Tick if witness evidence is visually recorded [] (supply witness details on rear)

On Saturday 12th March 2016 I was on duty in plain clothes, I was attached to the Central Licensing Team as part of operation scarlet an operation to reduce anti social behaviour in regards to licenced venues and reduce the Metropolitan Polices MOPAC 7 . My duties included attending various licensed premises on the Borough of Croydon and carrying out checks in regards to their licence conditions .At approximately 20.45 hours on 12th MARCH 2016 myself and Pc 710PY Davison attended The Dice Bar , 36 CROYDON HIGH STREET, CROYDON, SURREY, CRO1YB in order to carry out a licence conditions check . On approaching the entrance there was an elderly gentleman who identified himself only as the father of, and a director of the premises, we asked to see the manager and identified ourselves showing our warrant cards and informing him we were from central licensing, he informed us he would get the manager and allowed us entry to the premises. At the time of the check there were approximately 20 members of the public in the premises and they were all situated on the lower level. The second floor was closed off by way of a rope preventing entry. We waited on the lower level and were joined by a male who identified himself as who is the DPS, we again identified ourselves and produced our warrant cards

..... then led us up through the upper levels to an office where there was a female present and we were also joined by another male in a blue suit who identified himself as the assistant manager, these persons remained in the room. A form 695 was then completed by Pc 710py. whilst he carried out the checklist with, I asked the female who was able to operate the cctv to which she informed me herself and I then asked her to show me that the cctv system was able to record, to which she showed me images from a month ago and also that there was a camera on the entrance/exit to capture peoples faces. I then asked to see staff training manuals to which she produced from a shelf in the office a binder which detailed the training, I also requested the refusals book which was produced to me for inspection, At this time I commented on the fact that it was good the cctv was operable and the records were being kept, I made no reference to anti social behaviour in the club or outside and my observations and comments were made in regards to the cctv and completion of paper documents

Signature: [Handwritten Signature] Signature witnessed by:

Continuation of Statement of

Mark Lynch 246 MD

as per licence conditions. We then left the venue and upon leaving I noticed there were SIA security on the main doors.

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Signature:

Mark Lynch 246 MD

Signature witnessed by:

.....

WITNESS STATEMENT

CJ Act 1967, s.9; MC Act 1980, ss.5A(3)(a) and 5B; Criminal Procedure Rules 2005, Rule 27.1

Statement of **PC 710PY DANIEL DAVISON** URN:

01	PY		
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Age if under 18 **Over 18**..... (if over 18 insert 'over 18') Occupation: **Police Staff P230264**.....

This statement (consisting of: **1**..... pages each signed by me) is true to the best of my knowledge and belief and I make it knowing that, if it is tendered in evidence, I shall be liable to prosecution if I have wilfully stated anything in it which I know to be false, or do not believe to be true.

Signature: *Daniel Davison 710PY* Date: **16th MARCH 2016**

Tick if witness evidence is visually recorded (supply witness details on rear)

At approximately 20.45 hours on 12th MARCH 2016. I was on duty in plain clothes in company with PC 246MD LYNCH when we were tasked to conduct Licensing Premises Check on premises within CROYDON on being called the DICE BAR, 36 CROYDON HIGH STREET, CROYDON, SURREY, CRO 1YB. At the time of the check there were approximately 20 members of the public in the premises. The second floor was closed off.

On arrival at the premises myself and PC 246 MD LYNCH were met by the DIRECTOR of the business who I understand is the father of issued by the LONDON BOROUGH OF HOUNSLOW. is the DPS for the premises. Myself and PC 246MD LYNCH were met a short time later by and taken to the Office upstairs. In the Office the record of the Licensing visit was completed. At the end of the check I was happy that the questions answered in full and all records were present and correct. I made comment to that the records produced were up to date and 'Outstanding' I stated that records were well organised and efficient.

I would like to make it very clear at this point that my comments were made in response to how records were kept and presented to Officers attending the Licence Premise Check at the time the 695 form had been completed. My comments had no reflection in how they deal with Anti Social Behaviour, drugs or Assault inside or outside their premises during opening hours or any crime and disorder associated to the premises. At the time the Licensing Check was completed, 20 people were inside the DICE BAR. The time was 20.45 hours. I was therefore unable to judge or respond to how this was managed or controlled. My comments had no relevance to ASB, drugs or Assaults.

Signature: *Daniel Davison 710PY* Signature witnessed by:

Witness contact details

Home address: **C/O Bromley Police Station**

Postcode: **BR1 1ER**

Home telephone number Work telephone number

Mobile/pager number Email address:

Preferred means of contact:

Male / Female (delete as applicable) Date and place of birth:

Former name: Ethnicity Code (16+1): Religion/belief:

Dates of witness non-availability

Witness care

- a) Is the witness willing and likely to attend court? **Yes**. If 'No', include reason(s) on **MG6**.
- b) What can be done to ensure attendance?
- c) Does the witness require a Special Measures Assessment as a vulnerable or intimidated witness? **No**. If 'Yes' submit **MG2** with file.
- d) Does the witness have any specific care needs? **No**. If 'Yes' what are they? (Disability, healthcare, childcare, transport, language difficulties, visually impaired, restricted mobility or other concerns?)



Witness Consent (for witness completion)

a) The criminal justice process and Victim Personal Statement scheme (victims only) has been explained to me Yes No

b) I have been given the Victim Personal Statement leaflet Yes No

c) I have been given the leaflet 'Giving a witness statement to police — what happens next?' Yes No

d) I consent to police having access to my medical record(s) in relation to this matter: (obtained in accordance with local practice) Yes No N/A

e) I consent to my medical record in relation to this matter being disclosed to the defence: Yes No N/A

f) I consent to the statement being disclosed for the purposes of civil proceedings e.g. child care proceedings, CICA Yes No

g) The information recorded above will be disclosed to the Witness Service so they can offer help and support, unless you ask them not to. Tick this box to decline their services:

Signature of witness: Print name:

Signature of parent/guardian/appropriate adult: Print name:

Address and telephone number if different from above:

Statement taken by (print name): **PC 710PY P230264 PC DAVISON** Station: **Bromley**

Time and place statement taken: **16th March 2016**